



## Fixed Fee Divorce/Civil Partnership

We appreciate that the end of a relationship or a breakdown of a marriage can be a very stressful time, both emotionally and financially. At a time when you are dealing with emotional turmoil, it can be difficult to know where to begin in trying to sort everything out. We also appreciate that the costs of the process can be an additional worry when you also have to consider how to handle the breakdown of your relationship, the children and ongoing financial arrangements.

At Steeles Law we are able to provide you with certainty by offering you a fixed fee payment plan as follows:

### **Petitioner (person applying for the divorce)**

Our fees	£650
VAT	£130
Court fees	£550
Total	£1,330

### **Respondent (person receiving the divorce papers)**

Our fees	£450
VAT	£90
Total	£540

### **What work is covered?**

Our fixed fees are intended to cover all of the work required to conclude a non-contested Petition for divorce. Before your first meeting with one of our team, we need you to complete our Instruction Sheet which will contain most of the information that we need. Please bring this with you to the meeting. The document will also provide sufficient information for us to give you advice at the first meeting in relation to the divorce proceedings and also, should you require it, advice in relation to the financial aspects of your case (advice in relation to financial matters would not form part of the fixed fee).

### **Divorce/Civil Partnership Petitioner fixed fee service includes:**

- one client meeting with advice and guidance\*
- preparation of documents (Divorce Petition, Statement of Arrangements for Children (if applicable), applications for Decree Nisi and Decree Absolute)
- all essential correspondence (which includes emails and letters) with you, your ex-partner or their solicitors and the court

\* If you are not local to one of our offices, then we can speak to you over the telephone if this is more convenient for you.

## **Divorce/Civil Partnership Respondent fixed fee service includes:**

- one client meeting with advice and guidance\*
- completing and the Acknowledgment of the Divorce Petition
- all essential correspondence (which includes emails and letters) with you, your ex-partner or their solicitors and the court

\* If you are not local to one of our offices, then we can speak to you over the telephone if this is more convenient for you.

## **Payment**

We ask for payment of 50% of our fees together with VAT and the whole of the court fees (if applicable) payable at the first meeting and the remaining half and VAT after the Decree Nisi is granted. In the Petitioner only cases, sometimes the other party will agree/be ordered to pay some or all of the divorce costs and fees but you must always pay us regardless of any other agreement or order.

Our Norfolk offices offer free parking for your convenience.

## **Divorce/Civil Partnership Petitioner fixed fee service does not include:**

- any work that is necessary in dealing with a contested divorce or other issue
- amending any papers once they have been issued at court
- attempting to locate the other party
- arranging for divorce documents to be served on the other party personally by a process server who will have separate instructions and fees
- any additional expense such as obtaining a certified copy of your marriage certificate
- unforeseen complexities arising from the case which require additional work or advice or attention
- attendance at court
- assisting you in a dispute about costs or enforcing costs orders
- where either party is a non-resident of the UK
- advice and proceedings concerning property, finances and children
- any fees of agents or experts
- any changes to court fees or the rate of VAT as set by the government

## **Divorce/Civil Partnership Respondent fixed fee service does not include:**

- any work that is necessary in dealing with a contested divorce or other issue
- amending any papers once they have been issued at court
- unforeseen complexities arising from the case which require additional work or advice or attention
- attendance at court
- assisting you in a dispute about costs or enforcing costs orders
- where either party is a non-resident of the UK
- advice and proceedings concerning property, finances and children
- any fees of agents or experts
- any changes to court fees or the rate of VAT as set by the government

Should any of these matters arise, we will notify you as soon as practicable of any additional costs involved. We will give you an estimate of the likely fees to deal with such other matters and outline the additional work that we will need to undertake.

If we can be of any help to you at all, do please contact us for further information.

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**[www.steeleslaw.co.uk](http://www.steeleslaw.co.uk)**



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